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Commonwealth of Massachusetts
Division of Professional Licensure
BOARD OF EXAMINERS OF SHEET METAL WORKERS
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JOHN C. CHAPMAN
UNDERSECRETARY OF
CONSUMER AFFAIRS AND
BUSINESS REGULATION

CHARLES BORSTEL
DIRECTOR, DIVISION OF
PROFESSIONAL LICENSURE

Approved Meeting Minutes

November 21, 2016

1000 Washington Street – Room D
Boston, MA, 02118

The **Sheet Metal Examining Board** meeting opened at 8:30 am

The following members were present:

Paul Moran – Chairman - Master Member
Russell Bartash – Vice Chairman - Journeyperson Member
Barbara Lagergren – Public Member
Michael Morales – DPL Representative (*arrived 8:45 am*)
Paul Meincke – Journeyperson Member
Eric Pariseau – Master Member

The following members were absent:

Daniel Walsh – DPS Representative

The following staff members were present:

Peter Kelly – Executive Director
Charles Kilb – Board Counsel
Frank Polese – Sheet Metal Inspector
Charles Wolf - Sheet Metal Inspector

1. The meeting came to order at 8:36 am.
2. The Chair informed those in attendance of emergency evacuation procedures.



3. The Board reviewed the following meeting minutes.

- Board Minutes – October 17, 2016

Motion to approve by: E. Pariseau, Seconded by: B. Lagergren - Unanimous

4. Board staff reviewed the upcoming Board meeting dates. A motion was made to cancel the December 19, 2016 meeting.

Motion to approve by: E. Pariseau, Seconded by: B. Lagergren – Unanimous

5. Board staff reviewed the proposed 2017 Board meeting dates. The Board discussed the idea of starting the meetings at 7:30 am. A motion was made to schedule the January 9, 2017 meeting for 7:30 am.

Motion to approve by: R. Bartash, Seconded by: B. Lagergren – Unanimous

6. The Board reviewed the most recent draft of the Distance / Correspondence Education Program outline. Board staff will develop a program application and update the guidelines for reviewing out of state education and work experience for Board review. A motion was made to approve the Distance / Correspondence Education Program outline.

Motion to approve by: B. Lagergren, Seconded by: R. Bartash – Unanimous

7. Citing no additional topics for discussion, at 8:45 am the Chair announced that the Board would need to enter into Executive Session per M.G.L. c. 30A, §21. The purpose of the Executive Session was to review the character and background of applicants. The Chair announced that the executive session would last approximately thirty minutes.

Motion to enter Executive Session by: B. Lagergren, Seconded by: E. Pariseau

Roll call Vote: P. Meincke - yes, B. Lagergren - yes, P. Moran - yes, R. Bartash - yes,

E. Pariseau - yes, M. Morales - yes

8. The public meeting resumed at 9:25 am. The Chair announced that the Board would enter into Quasi-Judicial Session. The purpose of this session was to review and approve Final Decisions. The Chair announced that the Quasi-Judicial Session would last approximately fifteen minutes.

Motion to enter Quasi-Judicial Session by: B. Lagergren, Seconded by: P. Meincke

Unanimously Approved

9. The public meeting resumed at 9:40 am to report on actions taken during Quasi-Judicial Session.

SM-13-024 - *Motion to accept Final Decision by: R. Bartash, Seconded by: E. Pariseau*
Unanimously Approved

SM-14-013 - *Motion to accept Final Decision by: B. Lagergren, Seconded by: R. Bartash*
Unanimously Approved

SM-15-016 - *Motion to accept Final Decision by: R. Bartash, Seconded by: M. Morales*
5-yes, 1-abstention - Motion Passed

10. At 9:42 am the Chair announced that the Board would need enter into Investigative Conference per M.G.L. c. 112, §65C. The purpose of the Investigative Conference was to review the status of ongoing investigations. The Chair announced that the Investigative Conference would last approximately fifteen minutes.

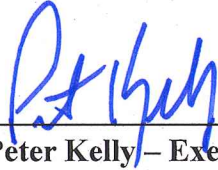
Motion to enter Investigative Conference by: R. Bartash, Seconded by: E. Pariseau

Unanimously Approved

11. The Public meeting resumed at 10:00 am to report on actions taken during Investigative Conference. The Board reviewed the request for reinstatement with a consent agreement for revoked license # 11978-SM-M1. The matter will be further reviewed at the next Board meeting.

Meeting Adjourned at 10:05 am

Respectfully submitted by:



Peter Kelly – Executive Director

Referenced Documents:

Meeting Agenda (11/21/16)

Meeting Minutes (10/17/16)

Proposed 2017 Board Meeting Calendar

Distance/Correspondence Education outline (draft)